

PRESIDENTS' COUNCIL

Minutes

May 8, 2018

MEMBERS PRESENT:

Vice President David Plotkin

HR Dean Patricia Anderson Wieck

PTF President Leslie Ormandy

Transition Liaison Amanda Coffey

Recorder Denice Bailey

College Council Dean Sue Goff

ASG President Jairo Rodriguez

FTF President Casey Sims

Admin/Confidential President Jaime Clarke

BOOKSTORE UPDATE

David reported that Alissa sent out an all staff email on Monday about working with Barnes & Noble as our bookstore vendor. Barnes & Noble works with 752 college bookstores across the county. They don't come onto campus and brand the bookstore as Barnes & Noble. It will still be the CCC bookstore, but they will provide operational services. It will be tailored to the needs of our campus

The benefits of moving to this model include textbook price matching; more options for textbook rental; more options for merchandising; options for ordering books online and picking them up at the bookstore; and book buybacks. They are open to working with ASG promotions, but we need to make sure those are included in the contract negotiations. They will provide professional development for the bookstore manager, and the manager will be in communication with faculty and be part of college community. They want the bookstore to be a gathering spot for students and may sponsor readings and other activities.

David reviewed the timeline. This will be communicated in the next month – at College Council on May 18, at an upcoming ASG meeting, at faculty senate on May 31, and with department chairs in June. On May 23, there will be a demonstration with the vendor on campus. The Board of Education will hear a report at the June 27 Board meeting. Next fall, we will create a session for training for faculty and answer questions.

Barnes & Noble will work over the summer to make the transition before fall term. They will be taking inventory and determining how to use the space.

Casey asked if Barnes & Noble will make money at the same time that the college will make more money with the bookstore. David replied yes, they are hoping to drive more traffic into the bookstore with better services and merchandise. They will have a three or five year contract.

Casey asked if classified employees will remain intact. David said yes, they will remain CCC employees. If someone retires or resigns, that employee position will likely be filled as a Barnes & Noble position and that classified FTE would be allocated elsewhere in the institution. No one is going to earn less than they do now. Part-time positions will be assessed according to Barnes & Noble's needs and are not guaranteed a position. We have agreed to find other positions at the college for those employees.

Jairo asked about price of text books. David was unsure and referred him to Carol DeSau.

David said Barnes & Noble works with Open Education Resources and is familiar with our low cost textbook initiative. They are aware of the adjacency conversations that are ongoing and the possibility that they may change locations and may be able to provide money for capital improvements. They may offer fiction or other types of books.

Casey asked if he can still screenprint shirts without any conflict. David will look into, but believes that he should be able to continue this.

David said there will be plenty of opportunities to learn more and provide feedback. The vendor demonstration is scheduled on May 23 from 2-4 pm in the McLoughlin auditorium.

BOARD POLICY REVISIONS

The group reviewed and approved final versions of policies in the first half of Section G.

Leslie commented on the conflict of interest policy and asked Patricia to remind people that a contract for work developed during paid time needs to be in place prior to the work being done. David clarified that if the department chair asks a part-time faculty member to produce materials for the college's use, then a written contract is required, for both PTF and FTF. The contract should be agreed upon in advance. David will ask Bill Waters to share this at next department chairs meeting.

ASSOCIATION REPORTS

ASG – Jairo reported:

- Francia Lockerby will be the next ASG president. Claire Hanson will be the vice president.
- He has a lot of work to do so the transition will go smoothly. The last day of his presidency is June 15.
- There is a volunteer fair tomorrow, focused around service and volunteering, and will be held in the community center.
- Next week is the Communi-Tea.
- The Bi- presentation was sponsored by the language department. It is a bilingual Spanish/English play.
- The Alcohol awareness event is May 23.
- May 30 is Field Day with a dunk tank and pie to the face. He will be looking for volunteers.

FTF – Casey reported:

- FTF interviewed for the open counseling position.
- He has been getting a lot of questions about Campus Safety Director Phil Zerzan's retirement. He asked what the college is doing to cover his absence and recruit someone who will stay in the position.

David said Officer Bill Garland will continue as our Campus Resource Officer, Pete Kandratieff is still managing the safety officers, and the CCC Ready group is still active. We are bringing on an Environmental Safety officer and other projects will continue as planned, such as a new dispatch system. In the short term, there are no concerns about projects being completed. Casey added there is a new security officer included in next year's budget. He appreciates that.

David said in the long run, we are going to recruit and hire a replacement. People in this role

previously left the college for different, personal reasons.

Casey said there is a faculty group already called CARE, but now the BIT team will now be called CARE. It is confusing. Casey said it is important that the Vice Presidents be aware what is happening with the CARE team and the structure of the group. David clarified that Tara Sprehe and Jennifer Anderson are leading this change. There will be more structure in CARE than there was in the BIT, a more formalized system for events that may happen on campus. David said there will be a presentation on this at PC in June. Sue said they are working on a communication plan for the change. David suggestion other questions be directed to Tara.

PTF – Leslie reported:

- Elections are underway.
- There is a PTF meet and greet on May 24 at the growler.
- The third annual PTF picnic is on June 16.
- She wanted to bring a PTF member to the Board to make a presentation about their professional development. She said there is no process for PTF and for classified. David said this can be addressed by the new president. Patricia said PTF professional development is less restricted than that of FTF.

Admin/Confidential –Jaime reported:

- Spring term meeting is tomorrow. A new president for the group will be identified at the meeting.

College Council – Sue reported the last College Council meeting included the following:

- Revisions to the facility use Administrative Regulation.
- ISP 1st and 2nd reads.
- College Council process feedback.
- Podium upgrades report – David suggested Casey connect with Larry Rosenberg. IT is trying to respond to faculty concerns about classroom technology. Casey will share the information with faculty and with Leslie for PTF.
- A Mission Fulfilment Committee report.
- A Campus Use and Development report.
- She reported she will be leading College Council again next year.

OTHER

Jaime announced Advance College Credit enrollment is going on now for spring term. We are on track for enrollments equal to last year. Summer camps are happening and have 200 registrations. Summer scholars has 45 registration. Portland Public Schools is sending out information to students and parents about dual credit that could frighten some people. We are very mindful about intentional credit. We are working on messaging.

Adjourn 4:27 pm